

**CORNING COMMUNITY COLLEGE
REGIONAL BOARD of TRUSTEES MEETING
AGENDA**

DATE: Thursday, March 26, 2026

TIME: 5:30 p.m. Meeting

LOCATIONS: Education Health Center

- 1- CALL TO ORDER
- 2- APPROVAL OF AGENDA
- 3- APPROVAL OF MEETING [MINUTES](#) of February 5th
- 4- CHAIR'S REPORT-*MICHAEL WAYNE*
- 5- PRESIDENT OF THE COLLEGE REPORT- *Dr. FINLEY*
- 6- STUDENT TRUSTEE REPORT-
- 7- CCC DEVELOPMENT FOUNDATION REPORT- *JILL KOSKI*
- 8- APPROVAL OF CONSENT AGENDA
 - 1- [Resolution #T4991-25 Appointments, Promotions and Separations](#)
 - 2- [Resolution #T4997-26-Position Activity](#)

REGULAR AGENDA

[CASS Committee](#)

1. [Resolution #T4992-26- Involuntary Leave of Absence \(SUNY recommended & based on SUNY template\)](#)
2. [Resolution #T4993-26- Code of Conduct and Hazing Complaint Procedure \(Rescinds 4963-25\) \(Revisions with legal included\)](#)
3. [Resolution #T4994-26- Anti-hazing Policy \(Rescinds 4964-25\)](#)

[EXTERNAL AFFAIRS Committee](#)

[FINANCE AND FACILITIES Committee](#)

- 1- [Resolution #T4995-26- Operating Report](#)
- 2- [Resolution #T4996-26-Donation of Equipment for STEM Division](#)

[HUMAN RESOURCES Committee](#)

- 9- OLD BUSINESS
- 10- NEW BUSINESS
- 11- EXECUTIVE SESSION:
- 12- ADJOURNEMENT

**CORNING COMMUNITY COLLEGE
REGIONAL BOARD of TRUSTEES
MEETING MINUTES
February 5 2026**

In Attendance: M. Wayne, J. McKinney-Cherry, H. Reynolds, P. Chu, S. Jacoby Murphy, A. Winston, Sibrina Washington, Joe Rowe, K. Early, S. Washington, Jill Koski

Excused: Justin Elawure-Abowa, M. Lawrence, N. Wightman

Senior Staff: President Finley, Executive Director Ward and N. Ka-Tandia,

1-CALL TO ORDER. Chair Wayne called the meeting to order at 5:37 pm

2. APPROVAL OF AGENDA: Chair Wayne asked for a motion to approve the agenda (J. McKinney-Cherry, R. Allison, Unanimous).

3- APPROVAL OF THE MINUTES: Chair Wayne asked for a motion to approve the RBOT Meeting of December 11th (J. McKinney-Cherry, H. Reynolds, Unanimous)

4. CHAIR UPDATE:

Chair Wayne provided the following updates:

- STEM Day: The event was highly successful, with 23 schools participating with over 500 students on campus, fostering engagement and interest in STEM fields.
- SUNY Update: The Chancellor has withdrawn from involvement in the presidential search process. Additionally, Governor Hochul vetoed the Bronson bill, which would have added a non-trustee member—either faculty or staff—to community college boards.
- Legislative Breakfast: Held last Friday, the breakfast featured presentations from Dr. Finley and Maarit Clay, who shared key data insights primarily with Representative Palmesano. Attendees included Sarah Latin, Ron Allison, Polly Chu, Judy McKinney-Cherry, and Justin. Some participants were unable to attend due to prior commitments.
- Chemung County Legislature Meeting: The meeting took place Monday evening, with presentations by President Finley, Kim Frock, and Maarit Clay, providing updates and insights on college initiatives.
- Upcoming Legislative Activities: Chair Wayne and Dr. Finley will represent the college at the ACCT National Legislative Summit in Washington, D.C. They have scheduled meetings with Senators Schumer and Gillibrand, as well as Congressman Langworthy. Dr. Finley is actively engaging with key stakeholders to advocate for the college's interests.
- Partnership Planning: A meeting was held with Cheryl Roberts from ACCT to coordinate planning for the upcoming complementary retreat with ACCT, aimed at strengthening collaborative efforts.
- Trustee Search & Strategic Initiatives: The college is in the process of recruiting two new trustees, targeting candidates with expertise in laws employee benefits. Current vacant

trustees include appointments from Steuben and Chemung counties. Nominations are encouraged—interested individuals are encouraged to contact Judy McKinney-Cherry.

5. PRESIDENT OF THE COLLEGE’S REPORT.

The president expressed heartfelt gratitude to everyone and began his [report](#) by sharing his experience from Albany's Lobby Day with the NYC team. Despite being a long day, it was productive: he met with at least ten legislators, mostly new contacts, except for those from Palmesano and Friend. The event was a great chance to share the College’s story and make our voices heard.

A key takeaway was legislators' surprise that community colleges are treated differently from four-year institutions, which helped us clarify our specific needs and requests for community colleges. Overall, the day was quite successful.

He discussed the following point which is included in his [report](#)

- Financial Health & Enrollment Data:
- Enrollment data & SUNY Reconnect Program:
- Budget & Revenue Analysis
- Expenses & Cost Structure
- Strategic Challenges & Opportunities
- Program Alignment & Workforce Needs
- Future Directions & Request-
 - a. Continued support in connecting me with key community members and stakeholders is vital for ongoing success.
 - b. Our foundation is strong, with a dedicated faculty and staff committed to student success.
 - c. The college enjoys a stellar reputation locally and nationally, with many alumni actively engaged in our region.
- Capital Funding

He concluded his report by noting that while we are making progress, challenges remain—particularly in funding, enrollment, and faculty recruitment. We are implementing initiatives to address these issues and will continue to refine our strategies. Thank you for your ongoing support and guidance. Your efforts to promote the college within the community are invaluable. I look forward to collaborating with you to advance our mission.

6. STUDENT TRUSTEE REPORT:

No report

7. CCC DEVELOPMENT FOUNDATION, INC., REPORT.

The report is included in the External Affairs Committee Packet.

- The Foundation recently welcomed Ken Roberts as its new Executive Director. He's started strong and is adjusting well to his role.

- Linda Jolly is continuing to support the Housing LLC
- Foundation has exceeded its 2025 fundraising goal
- Visiting scholar on April 21

8. APPROVAL OF THE CONSENT AGENDA

RESOLUTION #T4986-26- Appointment, Promotion & Separation

BE IT RESOLVED, that the Regional Board of Trustees of SUNY Corning Community College hereby ratifies the following employment actions to be taken. (J. McKinney-Cherry, R. Allison, Unanimous)

| Name | Title | Department | Effective | Action | Grade |
|----------------------|---|------------------------------------|------------|-------------|-------|
| Roberts, Kenneth | Executive Director | Development Foundation | 1/5/2026 | New Hire | H |
| Finley, Dr. Terence | President | President's Office | 1/2/2026 | New Hire | I |
| Doherty, Brendan | Retention and Educational Planning Specialist | Retention and Educational Planning | 12/15/2025 | Transfer | D2 |
| Nazar, Krzysztof | Student Account Specialist | Student Accounts | 12/08/2025 | Transfer | C3 |
| Hannan-Mandel, Marie | Professor | LAPS | 12/18/2025 | Retirement | IV |
| Michael Frawley | Athletic Trainer | Athletics | 01/13/2026 | Resignation | D1 |
| Isabella Durantini | Coordinator of Nursing Simulation Lab | Nursing Education | 01/23/2026 | Resignation | C1 |

REGULAR AGENDA

AUDIT Committee

Ben Owens, Duane Shoen and Rita King from Insero Advisers met with the audit committee to review the draft financial statements and related letters. The conversation focused on the following:

1. The report is an unmodified or clean opinion on the statements, meaning with are comfortable with the reported numbers and related disclosures, good news for the college.
2. The College's unrestricted fund experienced a surplus in the current year, largely related to the receipt of a large payment from the Foundation and underspending the current year budget.
3. The current report is in draft form but will be finalized in the next week with no material modifications.
4. The audit process was delayed in the current year due to a prolonged closing process which is documented the management comment letter along with some recommendations for next year. As part of the exit process, the audit team met with management last week to review the process, findings and suggestions for improving the closing process.
5. The College also completed a comprehensive review of the compensated absences balances and implemented GASB Statement No. 101 for 2025. The adoption required a

restatement of the 2024 financial statement and some other enhancements to the footnotes.

Chair Wayne indicated that Overall, last year was a positive year for us, reflected in a favorable addition to our fund balance.

All relevant reports were distributed to trustees. These include four key documents:

1. Communications Letter
2. Management Letter
3. Executive Summary (which we recommend focusing on)
4. Full Financial Statements

The reports indicate that our fund balance increased last year. This was largely due to a significant contribution from the foundation, facilitated by Jill Koski, which helped cover past receivables and write-offs related to the Housing LLC.

As of the end of the 2023-2024 fiscal year, our unrestricted fund balance stands at approximately \$1.1 million, a substantial improvement from a negative balance of \$162,000 at the end of the previous year. This marks considerable progress, though, as Terrence has mentioned, there are still areas where we need to improve.

The management letter included a few comments and suggestions for the board's consideration.

Resolution T4987-26-NOW, THEREFORE, BE IT RESOLVED, that the Regional Board of Trustees of SUNY Corning Community College hereby accepts the auditor's report; and, **BE IT FURTHER RESOLVED**, that this report shall be submitted to the New York State Comptroller and to the State University of New York. (K. Early, J. McKinney-Cherry, Unanimous)

CASS

Academic Affairs:

The CASS report is included in the RBOT Redbook. Trustee McKinney-Cherry highlighted the progress we have made in streamlining our paperwork process with the counties regarding CORs (Certificates of Receipt). The counties are pleased to report that their processes are becoming more efficient, and their efforts are paying off.

Resolution #4988 26- for Academic Calendar 2028-2029

BE IT RESOLVED, that the Regional Board of Trustees of SUNY Corning Community College hereby approves the proposed academic calendar contained herein for 2028-2029.

EXTERNAL AFFAIRS COMMITTEE

The report is included in the External Affairs Committee Packet.

Marketing and Communications:

Workforce Education and Academic Pathways:

- The prison program has a waiting list of 40 people

Legislative Relations:

FINANCE AND FACILITIES

Trustee Reynolds highlighted the item below:

- **Compensated Absences & Audit:**
- **Financial Position & Investments:** The cash position now includes investments, providing a more comprehensive view. These have been added to your dashboard for better visibility.
- **County Chargebacks:** Timing differences were noted—last fiscal year, chargebacks were billed in November; this year, they were billed in December. Such timing nuances may explain discrepancies in the numbers if you notice fluctuations.
- **Utilities and Budgeting:** Utility costs are slightly higher than last year, as anticipated due to higher rates and budget adjustments.
- **Enrollment & Revenue Projections:** We only achieved 94.5% of our enrollment goal, which affects our revenue projections. Combined with a higher expense budget, this creates a financial squeeze. Participation levels are critical to our budget accuracy, especially considering the earlier estimated shortfall of approximately \$400,000.

RESOLUTION #4989-26- Operating Report

BE IT RESOLVED, that the Regional Board of Trustees of SUNY Corning Community College hereby approves the Operating Report for the period ending November 30, 2025.

(H, Reynolds, J. McKinney-Cherry, Unanimous)

HUMAN RESOURCES COMMITTEE

Report is included in the HR Committee Packet.

RESOLUTION #4990-26- Retirement of Marie Hannan-Mandel

BE IT RESOLVED, that the Regional Board of Trustees of SUNY Corning Community College hereby ratifies the retirement of Marie Hannan-Mandel, Professor of English.

BE IT FURTHER RESOLVED, that the Regional Board of Trustees of SUNY Corning Community College extends its deepest appreciation to Marie Hannan-Mandel for her service to the College and wishes her the best of luck in her future endeavors.

New Business: Dr. Finley announced that Tyler Ladd has been accepted into the SUNY Black Leadership Institute

Chair motioned to enter into executive session: 7:08pm (Judy, Heather, Unanimous)

Out of executive session: 8:25pm (Judy, Heather, Unanimous). No action was taken.

RBOT meeting adjourned: 8:26pm (Judy, Kintu, Unanimous)

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CONSENT AGENDA

HUMAN RESOURCES COMMITTEE Appointments, Promotions and Separations

RESOLUTION #T4991-26

WHEREAS, Human Resources has affirmed the eligible qualifications of hires, transfers and promotions;

WHEREAS, Human Resources has verified the adherence to internal policy and procedures related to hires, transfers and promotions;

WHEREAS, Human Resources has reviewed and confirmed the separation of current employees;

BE IT RESOLVED, that the Regional Board of Trustees of SUNY Corning Community College hereby ratifies the following employment actions to be taken.

| Name | Title | Department | Effective | Action | Grade |
|------------------------|--|-----------------------|-----------|-------------|-------|
| Dunham, Beverly | Payroll Coordinator | Finance | 2/16/26 | New Hire | D3 |
| Knapp, Emilee | Nursing Simulation Lab Coordinator | Health Ed - Nursing | 3/2/26 | New Hire | D1 |
| Nightingale, Danny | Assistant Director of the Manufacturing Tech Program | WECE | 3/9/26 | Transfer | E1 |
| Wesolowski, Bernadette | Bursar | Student Accounts | 2/27/26 | Resignation | F1 |
| Higbie, Jacob | Building Maintenance Mechanic | Physical Plant-Trades | 3/6/26 | Resignation | 305 |
| Curtis, Daniel | Senior Groundskeeper | Physical Plant-Trades | 3/13/26 | Resignation | 304 |

**Resumes of new hires are available in the HR folder as a supplement for the HR Committee agenda*

REGULAR AGENDA

HUMAN RESOURCES COMMITTEE

Position Activity
RESOLUTION #T4997-26

WHEREAS, Human Resources has reviewed and is recommending the actions indicated below,

BE IT RESOLVED, that the Regional Board of Trustees of SUNY Corning Community College hereby ratifies the following position management actions to be taken.

| Title | Incumbent | Action | Effective | Background Notes (not included in the formal resolution) |
|---|------------------|------------------|---------------------|---|
| Assistant Director of Manufacturing Technology (Grant-funded) | Adjunct | Reclassification | With Board Approval | After review of the position description, this position was reclassified to an Assistant Director title, Professional Grade E. This position is responsible for the creation, implementation and continuity of the College's non-credit Manufacturing Technician program and is the training facilitator for the program. |

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REGULAR AGENDA

CASS COMMITTEE

Resolution No: #T4992-26

Involuntary Leave of Absence (SUNY recommended & based on SUNY template)

BE IT RESOLVED, that the Regional Board of Trustees of SUNY Corning Community Colleges hereby approves the Involuntary Leave of Absence (SUNY recommended & based on SUNY template)

Please reference document per this

link: https://drive.google.com/file/d/1Adco3IS3D3m5OffDGnSrFKxDdM3EcsOh/view?usp=drive_link

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CASS COMMITTEE

Resolution No: #T4993-26

Code of Conduct and Hazing Complaint Procedure (Rescinds 4963-25)
(Revisions with legal included)

BE IT RESOLVED, that the Regional Board of Trustees of SUNY Corning Community Colleges hereby approves the Code of Conduct and Hazing Complaint Procedure (Rescinds 4963-25) (Revisions with legal included)

Please reference document per this
link: https://drive.google.com/file/d/1Adco3IS3D3m5OffDGnSrFKxDdM3EcsOh/view?usp=drive_link

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REGULAR AGENDA

CASS COMMITTEE

Resolution No: #T4994-26

Anti-hazing Policy (Rescinds 4964-25)

BE IT RESOLVED, that the Regional Board of Trustees of SUNY Corning Community Colleges hereby approves Anti-hazing Policy (Rescinds 4964-25)

Please reference document per this
link: https://drive.google.com/file/d/1Adco3IS3D3m5OffDGnSrFKxDdM3EcsOh/view?usp=drive_link

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REGULAR AGENDA

FINANCE & FACILITIES COMMITTEE

RESOLUTION #T4995-26-Operating Report

BE IT RESOLVED, that the Regional Board of Trustees of SUNY Corning Community College hereby approves the Operating Report for the period ending January 31, 2026.

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REGULAR AGENDA

FINANCE & FACILITIES COMMITTEE

RESOLUTION #T4996-26

Donation of Equipment for STEM Division

WHEREAS, it is the focus of the Corning Community College Development Foundation to solicit, receive, and manage assets in order to contribute to the long-range goals, objectives and success of SUNY Corning Community College, and

WHEREAS, Corning Incorporated has offered to donate one Newport optical air bearing table, two Nikon microscopes (one stereomicroscope and one microscope), and one benchtop water jet with parts and abrasive bags, at an assigned combined total value that exceeds \$5,000, and

WHEREAS, Professor Robert Koble would like to accept the donation of this equipment to support the Optical Systems Technology Program by allowing students to use the equipment in required courses for this program, including a Fiber Optics course and a Ray and Wave Optics course, and

WHEREAS, the acceptance of this donation will enhance instructional resources and provide students with hands-on learning opportunities using industry-relevant equipment, and

WHEREAS, Brad Cole, Associate Dean of Instruction: STEM Division, has agreed to the usefulness of the donated equipment to the College,

NOW, THEREFORE, BE IT RESOLVED, that the Corning Community College Regional Board of Trustees hereby accepts the donation of the optical air bearing table, 2 microscopes, and benchtop water jet to be used at the College, and

BE IT FURTHER RESOLVED, that the Regional Board of Trustees expresses its gratitude to Corning Incorporated for providing this equipment for the College's use.

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