

**CORNING COMMUNITY COLLEGE
REGIONAL BOARD of TRUSTEES MEETING
AGENDA**

DATE: Thursday, October 16, 2025

TIME: 5:30 p.m. Meeting

LOCATIONS: Education Health Center

- 1- CALL TO ORDER
- 2- APPROVAL OF AGENDA
- 3- APPROVAL OF MEETING [MINUTES](#) of June 26, 2025 and July 30, 2025 [MINUTES](#)
- 4- CHAIR'S REPORT-*MICHAEL WAYNE*
- 5- PRESIDENT OF THE COLLEGE REPORT- *KIM FROCK*
- 6- STUDENT TRUSTEE REPORT- *JUSTIN ELAWURE-OBOWA*
- 7- CCC DEVELOPMENT FOUNDATION REPORT- *JILL KOSKI*
- 8- APPROVAL OF CONSENT AGENDA
 - 1- [Resolution #T4959-25 Appointments, Promotions and Separations](#)

REGULAR AGENDA

[AUDIT Committee](#)

[CASS Committee](#)

[EXTERNAL AFFAIRS Committee](#)

[FINANCE AND FACILITIES Committee](#)

- 1- [Resolution #T4974- 25-Operating Report for July 2025](#)

[HUMAN RESOURCES Committee](#)

1. [RESOLUTION #T4977-25-George Hurlburt, Retirement](#)
2. [RESOLUTION #T4978-25-Mary Guzzu, Retirement](#)
3. [RESOLUTION #T4979-25-Administrator in Charge Extension](#)
4. [RESOLUTION #T4980-25-PECCC Contract](#)
- 9- OLD BUSINESS
- 10- NEW BUSINESS
- 11- EXECUTIVE SESSION:
- 12- ADJOURNEMENT

CORNING COMMUNITY COLLEGE
REGIONAL BOARD of TRUSTEES
Special Meeting June 26, 2025
HEC
MEETING MINUTES
June 26, 2025

In attendance: M. Wayne, Judy McKinney-Cherry, R. Allison, S. Jacoby Murphy, H. Reynolds, A. Winston, P. Chu, Joe Rowe, K. Early, M. Lawrence, N. Wightman, Collin Kane

Excused: K. Early. R. Allison

Senior Staff: AIC Kim Frock, Executive Director L. Patrick, Executive Director J. Marchese, DEI Director B. Ayanfodun, Executive Director S. Ward and N. Ka-Tandia,

Support Team: Marc Brown

1-CALL TO ORDER. Chair Wayne called the meeting to order at 5:39 pm

2. APPROVAL OF AGENDA: Chair Wayne asked for a motion to approve the agenda (J. McKinney-Cherry, H. Reynolds, Unanimous).

3- APPROVAL OF THE MINUTES: Chair Wayne asked for a motion to approve the RBOT Meeting of May 8th, 2025 meetings (N. Wightman, J. McKinney-Cherry, Unanimous).

4. CHAIR UPDATE:

- Chair Wayne officially welcomed Kim Frock as the new administrator in charge, expressing confidence in her proactive approach and leadership, especially regarding financial forecasting and the SUNY Reconnect program.
- Chair Wayne shared initial concerns about the quick rollout of SUNY Reconnect but praised the responsive efforts of the senior staff and Kim's effective leadership.
- He highlighted successful outreach initiatives and emphasized the importance of trustees regularly checking CCC emails during this transition to ensure confidentiality and proper communication.
- He noted that his term ends in May or June 2026 and provided an update on succession planning, encouraging trustees to express interest in renewing or stepping down. Early feedback is crucial to help with effective preparation, especially given the slow approval process from Albany's governor's office. He is working on a skills matrix to assess current needs and determine required expertise, and he invited trustees to share ideas or feedback on the Board's skills or composition.
- He concluded his report by stressing the importance of trustees regularly checking their CCC emails during this period. He pointed out that, in case of legal issues, emails sent to personal addresses could be subject to subpoenas or other legal requests, and work emails may contain sensitive or confidential information that should remain protected.

5. ADMINSTRATOR IN CHARGE OF THE COLLEGE'S REPORT.

Financial Update:

Kim shared an overview of the College's current financial situation and plan for the coming months.

Revenue and expenses:

- Revenues mainly from tuition/fees, county chargebacks, and state aid

- Revenue growth depends on increasing enrollment since other sources are fixed or capped.

Expenses:

- Salaries, wages, and benefits constitute the majority (78%) of costs.
- Noted disproportion in non-faculty expenses being higher than faculty costs, which is unusual.
- Highlighted rising health insurance costs, projecting a \$500,000 increase next year, which is unsustainable.

Budget forecasting indicates a significant deficit (~\$1.4 million) for next year.

Kim noted the following Strategic priorities:

- Increase enrollment via SUNY Reconnect.
- Improve student retention and graduation rates.
- Shift resources toward enrollment support, advising, tutoring, and teaching.
- Optimize scheduling for diverse student needs.
- Reduce discretionary spending and control costs, especially health insurance.
- Discussed the need for collaborative budget building and planning for tuition approval by July.
- Emphasized the importance of clear communication and messaging to staff and faculty about these changes.
- Addressed the challenge of Perry Hall, which has incurred nearly \$3.8 million in unreimbursed costs from 2014-2024, threatening the College's financial stability.
- Recognized that addressing Perry Hall's costs and occupancy rates is critical, with potential strategies including fundraising, cost reduction, and alternative uses.
- Highlighted the importance of increasing enrollment, including recruiting outside the local area and exploring international options, to fill the residence hall and support the College's mission.

SUNY Reconnect

- Active outreach through social media, print, and direct engagement with local employers and unions.
- Website redesigned for easy application and information access.
- Received significant inquiries and applications, with progress toward enrollment.
- Plans to expand nursing and evening programs.
- Ongoing discussions about scheduling, staffing, and supporting returning students, including those with past dues.
- Recognized the need for a strategic AI-driven analysis to identify realistic options for Perry Hall's future use involving external support.

Perry Hall

- The College's residence hall occupancy is low, which is costly to the institution and may potentially lead to insolvency if left unaddressed.
- The Board's role is vital in making tough decisions and supporting initiatives.
- Emphasis on collective effort, transparency, and strategic planning to navigate current financial challenges.
- Recognized the importance of aligning efforts between the College and Perry Hall's housing corporation, ensuring coordinated action.
- Committed to supporting the College's mission with ongoing trustees' involvement and support.

Kim finished her report by praising the senior staff for their strong support and unity on key tasks. The team has been quick to respond and helpful, which has been very valuable during this critical period.

Chair Wayne praised Kim for her focused and valuable contributions over the past 30 days, emphasizing her insightful analysis and dedication to supporting the College and community. Trustees acknowledged Kim's proactive approach and commitment.

6. STUDENT TRUSTEE REPORT:

Trustee Collin highlighted the following in his report:

- The goals for the past weeks included ensuring smooth collaboration with Student Life for the spring festival, increasing student activism via social media, and completing the Saab elections to form a new cabinet for the fall.
- The Springfest event took place on May 7, with over 100 students attending.
- For the fall semester, new positions were filled: Sophia Mirando remains president, Justin Alawure-Abowa is the student trustee, and Naomi Obazuaye is the treasurer. The activity coordinator position is still to be determined.
- These elections were conducted both on-campus and online from May 5 to 11.

7. CCC DEVELOPMENT FOUNDATION, INC., REPORT.

Executive Director Marchese reported the following on Jill's absence.

- Foundation:
 - The Foundation Board met on June 11.
 - Kamala Keeley, Board Secretary and Chair of the Resource Development Committee, has resigned from the Board effective June 23 as she is taking on a new role at Corning Incorporated.
 - The 2024 Audited Financial Statements are still in progress and will be presented at the September meeting
 - The Foundation is working on implementing year two of its Strategic Plan:
 - Board Development: The Recruiting & Nominations ad hoc committee is meeting monthly and actively working to identify prospective board member candidates.
 - Financial Management: An ad hoc committee has convened twice to conduct a comprehensive review of the Foundation's financial policies and has proposed updates to select policies based on their findings.
 - Fundraising Strategy: Foundation staff held an off-campus retreat to brainstorm ideas for an updated mission and vision statement to present to the full board.
 - Letter of Inquiry approved to submit a full application to the Community Foundation to support the Youth Makerspace Workshops.

8. APPROVAL OF THE CONSENT AGENDA

Resolution #4959-25- Appointment, Promotion and separations

BE IT RESOLVED, that the Regional Board of Trustees of SUNY Corning Community College hereby ratifies the following employment actions to be taken. (S. Jacoby Murphy, N. Wightman, Unanimous)

Last Name	First Name	Title	Department	Effective	Action	Grade	Salary	Background
Switzer	Adam	Recruiter	Workforce Education & Community Engagement	6/9/2025	New Hire	C	\$46,000	This is a 12-month, standard full time non-exempt position. This hire is the result of an open search.
Nightingale	Dan	Corporate Trainer	Workforce Education & Community Engagement	5/27/2025	Transfer	F	\$74,000	Dan will be transferring into a full-time Corporate Trainer position for CAF USA after serving as a CCC faculty member for two years.
Finn	Tammy	Nursing Simulation Lab Coordinator	Health Education - Nursing	5/29/2025	Resignation	D	\$56,162	Tammy retired from the workforce after serving the College for 5 years.

**Resumes of new hires are available in the HR folder as a supplement for the HR Committee agenda*

REGULAR AGENDA

COMMITTEE ON ACADEMIC AND STUDENT SERVICES (CASS)

Report included in the CASS Committee packet. Trustee McKinney Cherry reported the following and noted six action items on the agenda:

- Successful nursing graduation and employment outcomes.
- New collaboration with Arnot Ogden Medical Center for paramedic training, positioning the College as a leader in regional workforce development.
- Engagement of local industry partners through advisory board summits, strengthening industry-college relationships.
- Analysis of SUNY grant allocations over multiple years, indicating increased funding.
- Focus on enrollment patterns, particularly the rise in part-time students, and efforts to understand student needs better.
- Strategic Focus: Emphasizing industry partnerships, workforce readiness, and adapting to student and regional workforce demands.

Resolution #T4960-25: Program Review: Machine Tool AAS/CNC Certification/Machine Tool Tech Certification

WHEREAS, the Chief Academic Officer commits to leading the development of successful metrics throughout all program review processes and establishing clear metrics and success benchmarks to evaluate all programs for academic quality, integrity, and vitality;

BE IT RESOLVED, that the Board of Trustees of SUNY Corning Community College hereby accepts the Machine Tool AAS/CNC Certification Program/Machine Tool Tech, Certification Program of SUNY Corning Community College, following its successful program review process; (J. McKinney-Cherry, N. Wightman, Unanimous)

Note: Chair Wayne stated Tony is working on a new process for reviewing academic programs more frequently than the current six-year cycle.

Resolution #T4961-25- Tenure for Kiflom Gebremichael

BE IT RESOLVED, that the Board of Trustees of Corning Community College hereby approves **TENURE** for the following, effective the beginning of the 2025-2026 academic year. (J. McKinney-Cherry, H. Reynolds, Unanimous)

Resolution #T4962-25- Faculty PROMOTIONS

BE IT RESOLVED, that the Board of Trustees of Corning Community College hereby approves the following promotions, effective with the beginning of the 2025-2026 academic year. (J. McKinney-Cherry, H. Reynolds, Unanimous)

PROMOTIONS				
Faculty Member	Type	Current Rank	New Rank	Academic Division
Shelley Dugas-Thomas	Promotion	Instructor	Assistant Professor	LAPS
Ramona Miller	Promotion	Assistant Professor	Associate Professor	LAPS
Ashley Molina	Promotion	Instructor	Assistant Professor	LAPS
Lisa Palumbo	Promotion	Instructor	Assistant Professor	LAPS
Andy Diffenderfer	Promotion	Instructor	Assistant Professor	STEAM
Dr. Robert A. Koble	Promotion	Associate Professor	Professor	STEAM
Daniel Moretti	Promotion	Instructor	Assistant Professor	STEAM

Resolution #T4963-25- Amended student conduct

BE IT RESOLVED, that the Board of Trustees of Corning Community College hereby approves the amendment of student conduct policy to include the Stop Campus Hazing. (J. McKinney-Cherry, A. Winston, Unanimous)

Resolution #T4964-25- Hazing Policy

This Act establishes new reporting requirements and definitions regarding incidents of hazing by student organizations. Additionally, the Act imposes policy and programming requirements regarding the prevention and awareness of issues caused by hazing. (J. McKinney-Cherry, C. Kane, Unanimous)

Resolution #t4965-25: MAY 2025 GRADUATION LIST

BE IT RESOLVED, that the Regional Board of Trustees of Corning Community College hereby approves the May 2025 Graduation List. (J. McKinney-Cherry, J. Rowe Unanimous)

EXTERNAL AFFAIRS COMMITTEE

The report is included in the External Affairs Committee Packet. Trustee Winston noted that the committee met on June 17 and had one action item on the agenda.

Foundation and Grants Management:

- Jinx has been actively submitting special funding requests to SUNY, including a plan for \$100,000 operating aid, with other requests in progress for July submission.

Marketing Communications:

- Vice President Clay's report highlighted ongoing digital marketing initiatives.

Workforce Education and Academic Pathways:

Vice Chair Cherry reported on the following

- Successful Women's Empowerment Conference, which saw a record attendance of 293 participants, exceeding revenue goals with a net of approximately \$23,164.
- Graduation and Workforce Programs: The prison education program graduated five individuals earning associate degrees, and the automotive technology program graduated nine students, with some already employed. There is a high demand for seats, with 30 applicants for 12 slots, prompting consideration of capacity expansion.

Legislative Relations:

Trustee Winston noted that the NYCCT annual meeting will be held in Saratoga Springs **from September 10 to 12**, with confirmed SUNY representation.

The report concluded with the presentation of a resolution T.4,966 to 25) recognizing Collin, the outgoing student trustee award recipient.

RESOLUTION #T4966-25- Recommendation of the CCC Student Trustee Award Recipient

WHEREAS, Collin A. Kane has successfully completed his responsibilities as the 2024-2025 Student Trustee, and

WHEREAS, Collin A. Kane will be continuing his education in the pursuit of a Bachelor's Degree in the Fall of 2025,

NOW, THEREFORE, BE IT RESOLVED, that the Regional Board of Trustees of SUNY Corning Community College does hereby recommend Collin A. Kane as the recipient of the 2025 CCC Student Trustee Award. (a. Winston, J. Rowe, unanimous)

Note: Collin noted his involvement as a valuable learning experience to develop leadership skills and increase productivity. He expressed gratitude for the opportunity to participate in RBOT meetings and sincerely thanked trustees for the award and support

Chair Wayne stated that Collin wasn't just a good student trustee; he was also a very good student academically and wished him success in his new endeavor.

FINANCE AND FACILITIES

The report is included in the Finance Committee Packet

Trustee Reynolds noted that the Finance committee met and mentioned one action item on the agenda. She reported the following:

The committee met on June 16 and covered several key topics, including

- An improved cash position compared to last year and ongoing discussions about receivables, especially student debt and contract collections, with efforts led by Lisa and the bursar's office.
- Projections for year-end were reviewed, along with planning for savings and upcoming initiatives, notably the ongoing Perry Hall housing issue, which the Board is expected to address more actively.
- Facilities updates included successful graduation and campus landscaping, summer cosmetic upgrades, and preparations for potential presidential visits, with Dave scheduled to present a comprehensive facilities report in August.

Resolution # T4967-25 Operating Report

BE IT RESOLVED, that the Regional Board of Trustees of SUNY Corning Community College hereby approves the Operating Report for the period ending April 30, 2025. (H. Reynolds, J. McKinney-Cherry, Unanimous)

HUMAN RESOURCES COMMITTEE

Report is included in the HR Committee Packet.

The HR Committee met on June 17 and noted four action items on the agenda. Trustee Lawrence asked Babatunde to present first on his DEI report.

Babatunde highlighted the collaborative efforts across the campus to promote Diversity, Equity, Inclusion, and Accessibility (DEIA) through various initiatives.

- Key partnerships include working with student activities to reach over a thousand students, supporting nursing education with diverse clinical practices and scholarships,
- Improving library and academic support services to address bias and foster inclusive practices.
- The office also emphasizes faculty involvement in DEIA work, including SUNY-mandated courses and faculty workshops.
- The Diversity Council, now co-chaired by the presenter and Christine Atkins, is actively working on bylaws.
- Ongoing recruitment for the EOP program aims to increase student participation in internships, supported by additional funding from SUNY to encourage active engagement in career development.

Trustee Joe Rowe read all four resolutions, which were unanimously approved.

Resolution #T4968-25-Performance Growth Awards

BE IT RESOLVED, that the Regional Board of Trustees of Corning Community College hereby approves Performance Growth Awards for the following employees, effective September 1, 2025:

BE IT FURTHER RESOLVED, that the Regional Board of Trustees of Corning Community College extends its appreciation to the awardees for their exceptional service to the College. (J. Rowe, M. Lawrence, Unanimous)

2025 Performance Growth Awards	
<i>PGA II</i>	
Kernalia	Andrews
Amber	Cloke
Kathleen	Craig
Shannon	Keach
Francis	King
Ericka	Lehman
John	Marchese

Sarah	Tronkowski
Joelle	VanSkiver
<i>PGA III</i>	
Isaac	Bushey
Michael	Friebis

Resolution #T4969-25- RAVE Award- Recognizing a Valuable Employee (RAVE) Award- Kristen Curreri

BE IT RESOLVED, that the Regional Board of Trustees of Corning Community College approves Kristen Curreri to receive the 2025 RAVE award in recognition for outstanding employee service.

BE IT FURTHER RESOLVED, that the Regional Board of Trustees of Corning Community College extends its appreciation for Kristen Curreri's dedication to the College and success of CCC students. (J. Rowe, A. Winston, Unanimous)

Resolution #T4970-25- Emeritus Status- Mike Prechtl

WHEREAS, emeritus status is an honorary title awarded for distinguished service, evaluated based on the contributions made over a lifetime of achievement at the College.

BE IT RESOLVED, that the Regional Board of Trustees of SUNY Corning Community College approves the recommendation for emeritus status to Michael Precht, Professor of Mechanical Technology effective September 1, 2025. (J. Rowe, J. McKinney-Cherry, Unanimous)

Resolution #T4971-25-Emeritus Status- George Hurlburt-

WHEREAS, George Hurlburt's distinguished career includes numerous awards such as the Regional Board of Trustees, SUNY Chancellor award, and the NYS Mathematical Association of Two-Year Colleges, as well as national recognition through his presidency of the American Association of Two-Year Colleges;

NOW, THEREFORE, BE IT RESOLVED, that the Regional Board of Trustees of Corning Community College hereby approves the automatic conferment of Emeritus status upon George Hurlburt, in recognition of his exemplary contributions to SUNY Corning Community College, the State University of New York system, and the wider community; (J. Rowe, J. McKinney Cherry, Unanimous).

NEW BUSINESS: Trustee McKinney Cherry shared a coverage issue at the Elmira Campus.

EXECUTIVE SESSION: Yes. To discuss Presidential Search/Matters

At 7:38 pm, Chair Wayne motioned to adjourn the public meeting to enter into an executive session to discuss presidential matters. Trustee J. McKinney-Cherry seconded the motion, which was approved unanimously (M. Lawrence, P. Chu, Unanimous).

The meeting reconvened in regular session at 9:10 pm, following a motion made by Trustee A. Winston and seconded by Trustee N. Wightman.

At 9:10 pm, Chair Wayne requested a motion to adjourn the meeting. Trustee Lawrence made the motion, which was seconded by Trustee Jacoby Murphy and approved unanimously.

[RETURN TO AGENDA](#)

CORNING COMMUNITY COLLEGE
REGIONAL BOARD of TRUSTEES
Special Meeting July 30, 2025
HEC
MEETING MINUTES

In attendance: M. Wayne, Judy McKinney-Cherry, R. Allison, S. Jacoby Murphy, H. Reynolds, A. Winston, P. Chu, Joe Rowe, K. Early, M. Lawrence, N. Wightman, Collin Kane

Excused: H. Reynolds

Senior Staff: AIC Kim Frock, Executive Director L. Patrick, and N. Ka-Tandia,

1-CALL TO ORDER. Chair Wayne called the meeting to order at 5:15 pm

2. APPROVAL OF AGENDA: Chair Wayne asked for a motion to approve the agenda (R. Allison, A. Winston, Unanimous).

4. CHAIR UPDATE:

Chair Wayne started his report by congratulating Kim and Wendell for being recognized as the 2026 Distinguished Citizen Award for their collective impact on nearly all aspect of life in the southern Tier.

Chair Wayne began his report by congratulating Kim and Wendell on receiving the Distinguished Citizen Award for their excellence in professional, community, and personal life. He then shared the following updates.

The "Bronson Bill" (S.4685-B/A.5979-B) has officially been passed.

- In response, NYCAAP is actively encouraging Community College trustees to contact Governor Hochul to request a veto of the legislation. The bill proposes the addition of a non-voting faculty or staff member to each SUNY community College Board of Trustees.
- Chair Wayne has acknowledged the value of faculty and staff perspectives in governance but has expressed concerns that, as drafted, the legislation could inadvertently impede effective decision-making and governance processes within our community colleges.
- He announced that a template letter will be provided to assist trustees in their advocacy efforts. Trustees are encouraged to customize these templates to better reflect their individual institutional perspectives and specific concerns

The NYCCT lawsuit against the SUNY Board and Chancellor King is ongoing but no lawsuit has been filed as of today.

5. ADMINISTRATOR IN CHARGE OF THE COLLEGE'S REPORT.

Administrator in Charge Kim Frock provided trustees with a comprehensive update on the budget process, emphasizing collaborative efforts among the senior team to refine key assumptions related to SUNY Reconnect, cash management, investment strategies, and student fees, ensuring alignment with strategic goals.

Revenue Assumptions:

The focus is primarily on the 2026 projections, as the 2025 data is outdated and less reliable.

- SUNY Reconnect: We are targeting 12 full-time and 12 part-time students for fall 2026. We have already achieved these enrollment levels, so we are confident in meeting this goal, contingent upon ongoing class scheduling and enrollment efforts.
- Interest Income: The forecast has increased from \$80,000 to \$200,000, reflecting a conservative estimate. This is based on current interest rates and plans to invest excess cash in Treasury Bills once approved by the Finance Committee and Board.
- Minor adjustments were made to the revenue section, particularly related to lab fees and miscellaneous sales, to better reflect enrollment projections.
- Enrollment trends for traditional students are slightly below last year's levels, but we are monitoring the situation closely. Adjustments will be made if enrollment targets are not met.

Expense Assumptions:

No layoffs are planned unless additional assumptions or changes necessitate them.

- Health Insurance: We assume that approximately 50% of employees currently on PPO or Classic Blue plans will switch to the high-deductible plan, which is in their best interest. Employee education will be key in facilitating this transition.
- Timing considerations: For employees anticipating significant medical expenses later in the year, we advise waiting until January for coverage adjustments.

Cost Control Measures:

- Travel: We are tightening travel spending by eliminating non-essential conferences and aligning travel policies with municipal regulations.
- Equipment & Memberships: Reductions have been made in computer purchases, memberships in non-beneficial organizations, and discretionary expenses like country club memberships.
- Events & Food: We are reducing food expenditures for staff meetings and large events, focusing only on essential celebrations.
- Contractual Expenses: We declined to renew a contract with American Dining for Perry Hall, requesting revised terms reflecting actual occupancy rates. Additional funds have been allocated as a contingency.
- Other Expenses: We've cut unnecessary costs to balance the budget, with the primary driver being health insurance cost savings.

Additional Considerations:

- Professional Development: We aim to continue investing in faculty training, instructional practices, and assessment methods through in-house professional development, minimizing travel expenses. There is potential to save more if needed without compromising staff development.
- Overall, the current budget is balanced based on these assumptions. We will revisit and adjust as actual enrollment and other factors become clearer.

Next Steps:

- Closely monitoring enrollment, health insurance uptake, and expense management.
- The biggest challenge remains convincing employees to switch health plans, which is in their best interest.
- Will update the Board as needed and prepare to make further adjustments if circumstances change.

The trustees reviewed and unanimously approved the budget presentation and all accompanying financial supplements, indicating their consensus and support for the proposed financial plans and allocations

1- Resolution #T4972-25 Operating Budget 2025-26

BE IT RESOLVED, the Administrator in Charge of the College proposed the 2025-2026 operating budget to the Finance and Facilities Committee; and,

WHEREAS, the Finance and Facilities Committee has reviewed and recommends it the Regional Board of Trustees for approval;

NOW, THEREFORE BE IT RESOLVED, that the Regional Board of Trustees of Corning Community College hereby approves the 2025-2026 operating budget of \$ \$26,847,760; and,

BE IT FURTHER RESOLVED, that a copy of this resolution shall be submitted to the State University of New York for its review and approval. (M. Wayne, R. Allisson, Unanimous)

Chair Wayne asked for a motion to rectify and make change to the resolution which as it is said President instead of Administrator in Charge. (R. Allison, J. McKinney-Cherry, Unanimous)

2- Resolution T#4973-25 Tuition and Fee Schedule

WHEREAS, the State University of New York requires that the Board of Trustees of each community college approve a Tuition and Fee Schedule and,

WHEREAS, the Finance and Facilities Committee reviewed the proposed Tuition and Fee Schedule and recommends it to the Regional Board of Trustees for approval;

NOW, THEREFORE, BE IT RESOLVED, that the Regional Board of Trustees of Corning Community College hereby approves the Tuition and Fee schedule, and;

BE IT FURTHER RESOLVED, that a copy of this resolution, together with the Tuition and Fee Schedule, shall be submitted to the State University of New York for its review and approval. (N. Wightman, A. Winston, Unanimous)

3- Resolution #T4974-25- Cash Management & Investment Policy

WHEREAS, the Regional Board of Trustees of SUNY Corning Community College is committed to providing the highest quality post-secondary education to its students, while ensuring this education is delivered at the lowest possible cost to its sponsoring counties, students, and the State of New York; and

WHEREAS, achieving this goal requires maximizing all potential revenue sources; and

WHEREAS, interest and investment earnings represent a significant opportunity to increase revenue; and

NOW, THEREFORE, BE IT RESOLVED, that the Regional Board of Trustees of SUNY Corning Community College hereby reaffirms the delegation of authority to make daily cash management and investment decisions—within the guidelines and limitations set forth by this policy and New York State regulations—to the Vice President of Administrative Services or Chief Financial Officer. (J. McKinney- Cherry, M. Lawrence, Unanimous)

At 5:45 pm, Chair Wayne motioned to adjourn the public meeting to enter into an executive session to discuss presidential matters. Trustee Wightman seconded the motion, which was approved unanimously (M. Wayne, N. Wightman, Unanimous).

The meeting reconvened in regular session at 6:47 pm, following a motion made by Trustee K. Early and seconded by Trustee R. Allison.

At 6:48 pm, Chair Wayne requested a motion to adjourn the meeting. Trustee A. Winston made the motion, which was seconded by Trustee N. Wightman and approved unanimously.

No action taken after the executive session

[RETURN TO AGENDA](#)

CONSENT AGENDA

Appointments, Promotions and Separations RESOLUTION #T4975-25

WHEREAS, Human Resources has affirmed the eligible qualifications of hires, transfers and promotions;
WHEREAS, Human Resources has verified the adherence to internal policy and procedures related to hires, transfers and promotions;
WHEREAS, Human Resources has reviewed and confirmed the separation of current employees;
BE IT RESOLVED, that the Regional Board of Trustees of SUNY Corning Community College hereby ratifies the following employment actions to be taken.

Name	Title	Department	Effective	Action	Grade	Salary	Background
Ciampaglia, John	Maintenance Person	Physical Plant	8/25/2025	New Hire	304	\$45,531	This is a 12-month, standard full time non-exempt position. This hire was the result of an open search.
Durantini, Isabella	Coordinator of Nursing Simulation Lab	Health Education - Nursing	8/18/2025	New Hire	C1	\$44,000	This is a 10-month, standard full time non-exempt position. This hire was the result of an open search.
Hansen, Deborah	Cleaner	Physical Plant	8/11/2025	New Hire	301	\$15.96/hour	This is a 12-month, standard full time non-exempt position. This hire was the result of an open search.
Krebs, Kristine	Learning Specialist, Mathematics	Learning Center	7/1/2025	Transfer	C1	\$43,000	This is an 11-month, standard full time non-exempt position. This hire was the result of an open search. Kristine previously worked for the college as an adjunct.
Moon, Melanie	Coordinator of Career and Transfer Services	Retention & Educational Planning	8/14/2025	New Hire	D1	\$53,500	This is a 12-month, standard full time non-exempt position. This hire was the result of an open search.
Smith, Karl	Grants Accounting Assistant	Finance	6/23/2025	New Hire	C1	\$46,000	This is a 12-month, standard partially grant-funded, full time non-exempt position. This hire was the result of an open search.

Name	Title	Department	Effective	Action	Grade	Salary	Background
Soriano-Hatch, Ana	Admissions Recruiter	Recruitment & Admissions	9/2/2025	New Hire	C1	\$47,000	This is a 12-month, standard full time non-exempt position. This hire was the result of an open search.
Thomas, Amanda	Assistant Director of the Physical Plant	Physical Plant	6/30/2025	New Hire	E1	\$61,000	This is a 12-month, standard full time non-exempt position. This hire was the result of an open search.
Tuttle, Laci	Educational Studies Instructor	LAPS	8/20/2025	Transfer	I	\$50,000	This is a 10-month, standard full time, non-exempt position. This hire is the result of an open search. Laci previously worked for the college as an adjunct.
Ahern, Brady	Cleaner	Physical Plant	8/11/25 9/4/25	New Hire and Separation	302	\$15.96/hour	This hire was the result of an open search.
Peregrim, Margaret	Admissions Recruiter	Recruitment & Admissions	6/27/25	Separation	C1	\$50,240	Maggie served the College for 1 year.
French, Joshua	Maintenance	Physical Plant	6/20/2025	Separation	304	\$47,485	Joshua served the College for 3.5 years.
Storm, Dustin	Custodian	Physical Plant	9/5/2025	Separation	303	\$41,359	Dustin served the College for 5 years.
Williams, Yolanda	Financial Aid Counselor	Financial Aid	9/12/2025	Separation	D2	\$61,013	Yolanda served the College for 19 years.
Perkins, Kimberly	Director of ACE	ACE	8/30/2025	Separation	F1	\$74,320	Kimberly served the College for 14 years.
Saunders, Gary	Manufacturing Tech Program Director	WECE	9/25/2025	Separation	F1	\$75,616	Gary served the College for 2 years.
Hurlburt, George	Professor, Mathematics	STEM	8/21/2025	Retirement	IV	\$93,945	George served the College for nearly 25 years as a Math Professor.

Name	Title	Department	Effective	Action	Grade	Salary	Background
Guzzy, Mary	Professor, Humanities and Social Sciences	LAPS	8/21/2025	Retirement	IV	\$77,699	Mary served the College for 20 years as a Theater Professor.
Devine, Alexis	Director of Finance/Controller	Finance	7/1/25	Annual Stipend awarded	F1	\$8,000	Taking on additional duties
Jubilee, Krystal	Director of Nursing	LAPS	9/1/25	Annual Stipend awarded	F3	\$10,838	Continuing additional duties of Clinical Coordinator
Switzer, Adam	Manufacturing Tech Recruiter	WECE	9/15/25	Annual Stipend awarded	C1	\$4,634	Taking on additional duties with Director's departure

**Resumes of new hires are available in the HR folder as a supplement for the HR Committee agenda*

REGULAR AGENDA

FINANCE COMMITTEE

Operating Report

Resolution #T4975-25

BE IT RESOLVED, that the Regional Board of Trustees of SUNY Corning Community College hereby approves the Operating Report for the period ending July 31, 2025.

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REGULAR AGENDA

HUMAN RESOURCES COMMITTEE

RESOLUTION #T4977-25

George Hurlburt Retirement

BE IT RESOLVED, that the Regional Board of Trustees of SUNY Corning Community College hereby ratifies the retirement of George Hurlburt, Professor of Mathematics in the STEM Division.

BE IT FURTHER RESOLVED, that the Regional Board of Trustees of SUNY Corning Community College extends its deepest appreciation to George Hurlburt for his service to the College and wishes him the best of luck in his future endeavors.

BACKGROUND NOTES:

George Hurlburt dedicated nearly 25 years of distinguished service to the College as a faculty member. Throughout his career, he has received numerous accolades, including the prestigious SUNY Chancellor's Award, the NYS Mathematical Association of Two-Year Colleges Award, and national recognition for his leadership as President of the American Association of Two-Year Colleges. In recognition of his outstanding contributions, he was awarded the SUNY Distinguished Rank and was recently granted Emeritus Status, effective September 1, 2025.

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REGULAR AGENDA

HUMAN RESOURCES COMMITTEE

RESOLUTION #T4978-25

Mary Guzzy Retirement

BE IT RESOLVED, that the Regional Board of Trustees of SUNY Corning Community College hereby ratifies the retirement of Mary Guzzy, Professor of Theater in the LAPS Division.

BE IT FURTHER RESOLVED, that the Regional Board of Trustees of SUNY Corning Community College extends its deepest appreciation to Mary Guzzy for her service to the College and wishes her the best of luck in her future endeavors.

BACKGROUND NOTES

Mary Guzzy dedicated 20 years to the College as a Professor of Theater and Humanities. In 2014-2015, she took a sabbatical to focus on her passion for the performing arts, working as a playwright, dramaturg, and industry networker to better prepare students for careers in the arts. Throughout her career, she has demonstrated a strong passion for theater, emphasizing its significance as both an art form and an educational tool. She believes theater helps develop skills such as empathy, teamwork, adaptability, and communication, which benefit students in any field. Mary has also spent many extra hours ensuring the quality of CCC's theater productions. Her enthusiasm for theater has made a lasting impression on students, colleagues, and the college community.

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REGULAR AGENDA

HUMAN RESOURCES COMMITTEE

RESOLUTION #T4979-25- Administrator in Charge Extension

WHEREAS, it is necessary to designate an individual to fulfill the responsibilities of the Office of the President of SUNY Corning Community College from October 2, 2025 until such date as a permanent President is chosen, and approved by the SUNY Board of Trustees, and

WHEREAS, the Board of Trustees of SUNY Corning Community College has previously appointed Kim L. Frock to serve as Administrator in Charge during the College's presidential search process, and

WHEREAS, Kim L. Frock has indicated that she has not, nor does not intend to, apply as a candidate for the permanent position of President, now be it

RESOLVED, that the Board of Trustees of SUNY Corning Community College hereby extends the appointment of Kim L Frock as Administrator in Charge, effective October 2, 2025, for a 120-day period, or until such time a new President of the College has received all approvals and arrived on campus to assume that position. **UNDERSTANDING** that, if the length of Kim L. Frock's engagement needs to exceed another 120-days then the Board will revisit a renewal of the appointment, and be it further

RESOLVED, that Kim L. Frock be empowered to act as the Administrator in Charge of SUNY Corning Community College, while the search for a permanent President is in progress, and this Board notifies SUNY Administration of her role as our official representative during the days that follow.

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REGULAR AGENDA

HUMAN RESOURCES COMMITTEE

RESOLUTION #T4980-25

CORNING COMMUNITY COLLEGE – PROFESSIONAL EDUCATORS OF CORNING COMMUNIYT COLLEGE

CONTRACT 2025-2028

BE IT RESOLVED, that the Regional Board of Trustees of Corning Community College hereby ratifies the Agreement between the Professional Educators of Corning Community College and Corning Community College (CCC) effective September 1, 2025 – August 31, 2028.

BACKGROUND NOTES

With the successful conclusion of the negotiations process, the College and PECCC have come to a three-year agreement.

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