



2025-2026 ACE Faculty Liaison Site Visit Report

*submit completed and signed report to ace@corning-cc.edu

ACE Instructor:

High School:

Course Subject/Number (i.e. ENGL1010):

CRN:

Number of Students Enrolled:

Years ACE Instructor has taught this course:

CCC Faculty Liaison:

CCC Division:

Date of Visit: In-Person Virtual

Check any that apply to the Liaison's role for this visit:

- Observed instructor and students in class
- Discussed course learning outcomes
- Discussed course content
- Discussed textbook/learning resources
- Discussed syllabus
- Discussed assessments
- Reviewed assessment instruments and/or examples
- Discussed grading standards (i.e. rubric)
- Discussed laboratories
- Reviewed requirements for final (exam, project, presentation)
- Reviewed samples of student work
- Discussed progress of the class with the instructor
- Shared CCC program information with students
- Visit included professional development discussion (Attach description, including any pertinent materials)
- Other:

Is the ACE Instructor using an approved textbook (if applicable) Yes No

List the title, author/editor, and edition, publisher, publication year of the textbook being used:

Is the ACE instructor's syllabus on file and approved? Yes No

Does the class outline in the syllabus appear to address all of the course's student learning outcomes?
 Yes No (please explain)

List the student learning outcome/s (same for all sections) this class lesson addressed:

-

Comments/Observations/Recommendations

ACE Liaison (attach documentation as needed):

Concerns and/or professional development or resources needs from ACE Instructor:

Liaison Signature:

Date:

ACE Instructor Signature:

Date:

*This site report is for the purpose of maintaining the alignment of ACE concurrent enrollment courses with those taught at SUNY CCC. See NACEP Curriculum and Assessment Standards: <https://www.nacep.org>
It is not intended as a teacher evaluation and is not shared with school districts or administrators.*