

Login Directions for Student and Staff

Current students and staff: **CLAIM YOUR ACCOUNT** from the MyCorning Portal.

- New login username: yourusername@corning-cc.edu (i.e. jsmith@corning-cc.edu)
- Use the password that you just updated or created.

New students: You need to know your CID# to create your login account and password on the MyCorning page. New students receive the CID# in your admissions acceptance letter. It is also on your ID Card. If you have questions, **607-962-9151** or email admissions@corning-cc.edu.

ACCOUNT CLAIM PROCESS

1. Go to: <https://www.corning-cc.edu/mycorning>
2. **CLAIM ACCOUNT**

Enter your:

- ✓ Last Name
- ✓ Birth Date (**mmddyy**) [NO dashes, slashes or 4-digit year]
- ✓ CID# (Located on your Student ID Card)
- ✓ **Check the box** that says you have reviewed and agree to the CCC Acceptable Use Policy

Create a password after you provide your CCC email address.

Your login ID is your CCC email address
[youruserid@corning-cc.edu]

3. [Setup Security](#) on your account. **CRITICAL STEP!**

Setup multiple options in case you do not have your phone.

Click: **I want to set up a different method.**

- a) Set up a phone
- b) Setup a personal email address
- c) Set up security questions

Choose a different method :

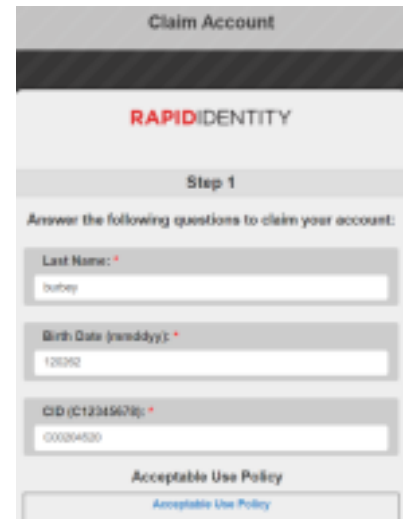
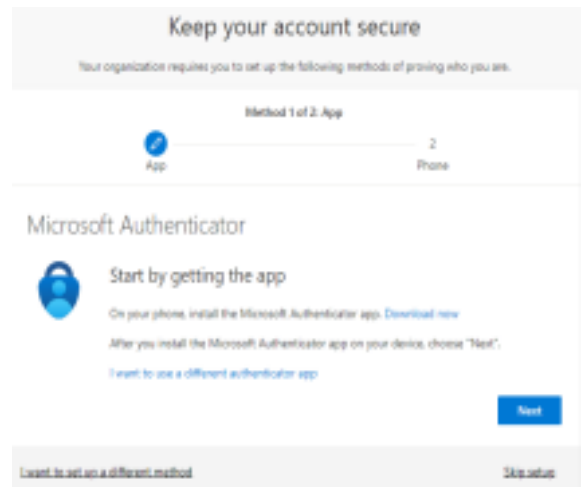
Which method would you like to use?

Authenticator app

Phone

Email

Security questions

Multi-factor Authentication (a.k.a. 2-factor) authentication

- protects your personal information and account credentials,
- increases the security of CCC data, and
- complies with SUNY security mandates for systems such as Brightspace.

Here is what the experience looks like using the cell phone method:

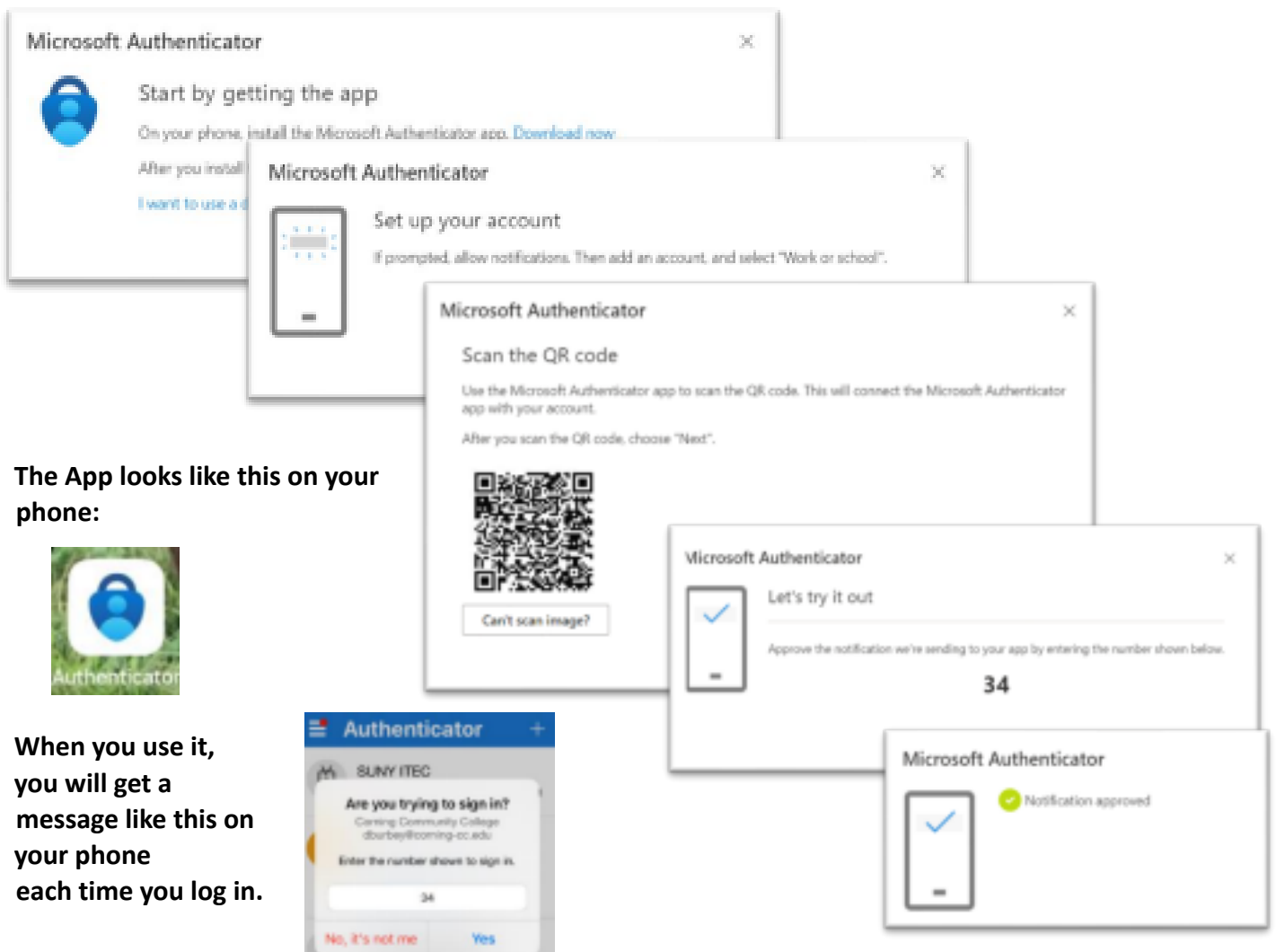


Microsoft Authenticator App (Optional)

Microsoft Authenticator is NOT required, but with this free app, you can sign in to your personal or work/school Microsoft account without using a password. You'll use a fingerprint, face recognition, or a PIN for security.

1. The authenticator app is a secure and convenient way to prove who you are.
2. You can use the Authenticator app as a way to sign in if you forget your password.

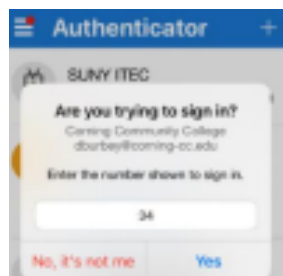
Select **Authenticator app** as an additional method, follow the prompts to set up the app.



The App looks like this on your phone:



When you use it, you will get a message like this on your phone each time you log in.



For technology assistance, please contact the CCC Helpdesk at **607-962-9555**