

# SUNY CCC - ACE (Accelerated College Education)

## Application for Certificate of Residence to Be Eligible to be Charged the Resident Rate of Tuition at a Community College in the State of New York

Academic Year – 2025-26

New York State residents are entitled to be charged the lower Resident rate of tuition when attending a community college even if it is outside of your home county, subject to certain requirements under the New York State Education law. To qualify, you must obtain a certificate of residence issued by your home county. **If you do not file this form with the County by thirty (30) days after the start of classes, you will be charged out-of- state (non-resident) tuition. You must obtain the certificate of residence no more than sixty (60) days prior to registering for the semester/term in which you are utilizing the certificate for.** A certificate of residence is valid for one (1) year from the date of issuance and will be valid for every term that commences within that one year. You must obtain another certificate of residence after it expires through this same process.

This form may be submitted to the ACE office at SUNY Corning – [ace@corning-cc.edu](mailto:ace@corning-cc.edu) . If you are outside our sponsoring counties, you must follow the directions for your county and promptly send the certificate of residence to SUNY CCC ([ace@corning-cc.edu](mailto:ace@corning-cc.edu)) or my mail. This form does **not** have to be notarized, and you are **not** required to provide a social security number or social security card to receive the certificate of residence. If you are outside our sponsoring counties, you can go to this link for your county's directions. [https://www.corning-cc.edu/current-students/certificate\\_of\\_residence.php](https://www.corning-cc.edu/current-students/certificate_of_residence.php)

### STUDENT'S INFORMATION

LEGAL NAME:

PREFERRED NAME (if different than legal name):

DATE OF BIRTH (mm/dd/yyyy):

CCC I.D. NUMBER (if known):

Biological (Legal) Sex: Female

☐

Male

☐

NAME OF HIGH SCHOOL (if in New York):

YEAR OF HIGH SCHOOL GRADUATION:

Student E-MAIL ADDRESS:

PHONE NUMBER:

STREET ADDRESS:

CITY, STATE, ZIP CODE:

How long have you lived at the above address?

Years

Months

**COMMUNITY COLLEGE** (Name of NYS Community College where you are enrolled/registering for classes):

**SUNY Corning Community College**

**HAVE YOU LIVED IN NEW YORK STATE FOR OVER A YEAR?**

☐

**YES**

☐

**NO**

If you have lived in more than one county in the past six months, please provide a certificate of residence application to each New York State County that you have lived in within the last six months in order to obtain partial certificates of residence from each of those counties.

**Please list any previous addresses if you resided at the above address for less than one**

**year:**

**1.**

**How Long?**

☐

**Years**

☐

**Months**

**2.**

**How Long?**

☐

**Years**

☐

**Months**

**I confirm that I have either (1) already registered for classes for the term in which I seek this certificate of residence, or (2) intend to register for classes within the next 60 days.**

☐

**YES**

Please note that it is important that you register for classes no later than 60 days after this application is submitted. Failure to register within 60 days of obtaining the certificate of residence will result in the certificate not being valid for the requested term.

**I (Legal Name- please print)**

hereby affirm that I have been a resident of

County for the last six months or I have resided in County for a period of months within the last six months. I state that I have been a resident of New York State for the past year and plan to enroll in a New York State Community College and that this affidavit is made for the purpose of securing a Certificate of Residence from County pursuant to the requirements of Article 126 of the Education Law. I further affirm that I am eligible to receive a Certificate of Residence under New York law (see eligibility criteria at <https://www.suny.edu/smarttrack/residency/cc/>).

**SIGNATURE:**

**DATE:**

**THIS SPACE IS FOR THE CHIEF FISCAL OFFICER CERTIFICATE**

**ISSUED**

☐

**CERTIFICATE NOT ISSUED**

☐

**Date:**

**Issued by:**