



2023-2024
V5 Full Verification Worksheet – DEPENDENT

Your FAFSA application has been selected by the federal government for review in a process called “Verification”. In this process, information from your FAFSA will be compared with this worksheet and all other required documents. If there are differences, your FAFSA information will be corrected by our office. Your financial aid will not be determined until this form and all required documents are received and reviewed. **Do not submit this form without all the required documents. Please complete sections A through G. ***This form cannot be faxed.*****

A. STUDENT DEMOGRAPHIC INFORMATION

Last Name	First Name	M.I.	CID Number or SSN
Street Address			Date of Birth
City	State	Zip Code	Phone Number (include area code)

B. VERIFICATION OF PARENT HOUSEHOLD SIZE

- List the members in **your parent(s) household** (the parent(s) who provided the most financial support over the past 12 months). Include:
- **Yourself** (even if you do not live with your parent(s))
 - Your parent(s)(**including stepparent**) even if you do not live with your parent(s). **Do not include parent(s) significant other** (girlfriend, boyfriend, fiancée).
 - Your siblings, if your parent(s) will provide more than half of their support from July 1, 2023 through June 30, 2024, or if the other children would be required to provide parental information if they were completing a FAFSA for 2023-2024. Include children who meet either of these standards, even if they do not live with your parents.
 - Other people if they now live with your parent(s) and your parent(s) provide more than half of their support and will continue to provide more than half of their support through June 30, 2024.

Not considered parents on this form are grandparents, foster parents, legal guardians, aunts and uncles, etc. unless they have legally adopted you.

Full Name	Age	Relationship
Example: Mark Jones	45	Stepfather
		Self

If more space is needed, attach a separate page.

C. FAMILY MEMBERS ATTENDING COLLEGE (from section B)

Include yourself, the name(s) of household member(s) (**do not include parents**) and college they will be enrolled in at least half time, in a degree, diploma, or certificate program at a postsecondary educational institution any time between July 1, 2023 and June 30, 2024.

Full Name	College
	Corning Community College

D. VERIFICATION OF STUDENT AND PARENT TAX FILING STATUS

1. Student Tax Filing Information (Do not leave this section blank you must select box A, B or C below)

- A** I (the student) filed or will file a 2021 Federal Income Tax Return and (**select one of the following**).
- Used the IRS Data Retrieval Tool (IRS DRT) when completing the FAFSA.
 - Did not use the IRS DRT when completing the FAFSA.
 - **REQUIRED** to provide a signed copy of student's 2021 Federal Income Tax Return or a copy of student's 2021 Tax Return Transcript from the IRS at [IRS website \(irs.gov\)](https://www.irs.gov).

- B** I (the student) worked but did not file and was not required to file a 2021 Federal Income Tax Return. **Complete the chart below.** List every employer even if the employer did not issue an IRS W-2 form.
- **REQUIRED** to attach copies of **all** 2021 W-2 forms issued to the student.

Employer's Name	2021 wages earned	
Example: Suzy's Auto Body Shop	\$2,000	
	\$	Copy of W-2 must be provided with this form.
	\$	Copy of W-2 must be provided with this form.

- C** I (the student) did not work in 2021.

2. Parent(s) Tax Filing Information (Do not leave this section blank you must select box A, B or C below)

- A** My parent(s) filed or will file a 2021 Federal Income Tax Return and (**select one of the following**).
- Used the IRS Data Retrieval Tool (IRS DRT) when completing the FAFSA.
 - Did not use the IRS DRT when completing the FAFSA.
 - **REQUIRED:** Provide a signed copy of parent(s) 2021 Federal Income Tax Return or a copy of parent(s) 2021 Tax Return Transcript from the IRS at [IRS website \(irs.gov\)](https://www.irs.gov).

- B** My parent(s) worked but did not file and were not required to file a 2021 Federal Income Tax Return.

Complete the chart below. List every employer even if the employer did not issue an IRS W-2 form.

- **REQUIRED:** Attach copies of **all** 2021 W-2 forms issued to the parent(s).
- **REQUIRED:** Provide a **Verification of Non-filing Letter** from the IRS by going to the [IRS Website \(irs.gov\)](https://www.irs.gov) and selecting "Get Your Tax Record" and then "Get Transcript Online"

Employer's Name	2021 wages earned	
Example: Suzy's Auto Body Shop	\$2,000	
	\$	Copy of W-2 must be provided with this form.
	\$	Copy of W-2 must be provided with this form.

- C** My parent(s) did not work in 2021. Explain below how your parent(s) supported the household:
- **REQUIRED:** Provide a **Verification of Non-filing Letter** from the IRS by going to the [IRS website \(irs.gov\)](https://www.irs.gov) and selecting "Get Your Tax Record" and then "Get Transcript Online"

How did your parent(s) support the household? _____

E. Identity and Statement of Educational Purpose

Must be signed in person if student resides within a 50 mile radius of the college.

The student must appear **in person** at Corning Community College to verify his or her identity by presenting a valid unexpired government-issued photo identification (ID), such as but not limited to; a driver's license, other state-issued ID, or passport*.

An official at the institution will make a copy of the student's photo ID and must annotate the copy with the date it was received and the name of the official at the institution authorized to collect the student's ID.

In addition, the student must sign, **in the presence of the institutional official**, the following:

Statement of Educational Purpose

I certify that I _____ am the individual signing this

(Student's Name) (Please Print)

Statement of Educational Purpose and that the federal student financial assistance

I may receive will only be used for educational purposes and to pay the cost of attending Corning Community College for 2023-2024.

Student's Signature

Date

Student's ID Number

Complete this section only if the student resides outside a 50 mile radius of the college and is unable to appear in person at Corning Community College.

The student must sign the statement of educational purpose in the presence of a notary public, and must submit with this form a copy of an acceptable form of ID as listed below.* The notary must sign confirming that the student appeared before them and presented the ID confirming the student's identity.

I was presented with the following evidence of identification:

____ Driver's License ____ Non-Driving State ID ____ Passport

Notary Signature (If applicable)

Date

* A valid ID is issued by the state or federal government and must include the student's name, picture, an expiration date and be unexpired. Federal regulations prohibit the photocopying of military identification cards for any purpose other than to access U.S. Department of Defense benefits.

Notary Stamp/Seal (If applicable)

F. PARENT(S) CURRENT MARITAL STATUS

As of today, what is the marital status of the parent(s) reported on the FAFSA: **(CHECK ONE)**

- Married/Remarried **Date of current Marriage:** _____ (Do not leave date blank)
- Separated/Divorced (the parent I reported on the FAFSA is currently separated or divorced and is solely maintaining a separate household) **Separation/Divorce Date:** _____ (Do not leave date blank)
- Unmarried and both parents living together (my biological parents never married but are living together)
- Never Married (the parent I currently live with or the parent I last resided with never married)
- Widowed **Date:** _____ (Do not leave date blank)

G. CERTIFICATION AND SIGNATURES

Each person signing below certifies that all of the information reported is complete and correct and that all required documentation has been attached. **WARNING: if you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.**

Student Signature

Date

Parent Signature

Date

Return to: 1 Academic Drive, Corning, NY 14830 • Attn: Financial Aid • Phone (607) 962-9875

****This form cannot be faxed****

Do not submit this form without all the required documents. Documentation and forms should be submitted as a complete packet. Do not leave any blanks. Incomplete items will be returned which will delay processing.

Please allow 2 to 4 weeks for processing.

We will continue to accept documentation through November 30, 2023 for the fall semester and April 30, 2024 for the spring semester. After those dates, documentation will be accepted on a case-by-case basis as it may be too late to process corrections and award federal aid.