

Financial Aid Checklist

Please review carefully and check off each item as you complete it.
Our office will be notified of any items that you complete online.

1. ☐ **Accept/Decline your financial aid in MyCorning.** Refer to the enclosed “Instructions to Accept/Decline your Financial Aid Package”.
 2. ☐ **If you are a New York State resident** complete the Tuition Assistance Program (TAP) application at [HESC website \(https://www.tap.hesc.ny.gov/totw/\)](https://www.tap.hesc.ny.gov/totw/) if you did not complete it when submitting your FAFSA.
 3. ☐ Review “**Understanding Financial Aid & Your Financial Aid Plan**” on the next page for detailed information.
- If you choose to accept **Federal Direct Student Loans**, complete step 4.
4. ☐ Log into MyCorning at <https://www.corning-cc.edu/mycorning.php>. Click on “Student Resources”, “My Banner”, “Student & Financial Aid”, “Student Self Service”, “Financial Aid”. The unsatisfied requirement(s) will be listed here. By selecting the requirement it will direct you to the appropriate webpage for completion.

If you are required to complete a **Master Promissory Note** and/or **Entrance Counseling** you will be directed to [Federal Student Aid \(https://studentaid.gov\)](https://studentaid.gov).

- Go to the “**Loans and Grants**” menu and select Master Promissory Note (MPN) or Loan Entrance Counseling. *It does not matter what order these are completed in but both must be completed.*

The screenshot shows the Federal Student Aid website. The top navigation bar includes 'FAFSA® Form', 'Loans and Grants' (highlighted with a yellow box), 'Loan Repayment', and 'Loan Forgiveness'. Under the 'Loans and Grants' dropdown, there are three columns of links. The first column includes 'Get a Loan', 'Undergraduate and Graduate Loans', 'PLUS Loans: Grad PLUS and Parent PLUS', 'Master Promissory Note (MPN)' (highlighted with a yellow box), and 'Loan Entrance Counseling' (highlighted with a yellow box). The second column includes 'Get a Grant', 'Pell Grants', and 'TEACH Grants'. The third column includes 'Tools and Calculators', 'Federal Student Aid Estimator', and 'Loan Simulator'.

- For the MPN click on the blue “Log In To Start” box that is next to the “I’m an Undergraduate Student” section.

The screenshot shows the 'Choose the Direct Loan MPN you want to preview or complete' section. It features a grid with two main options. The first option is 'I'm an Undergraduate Student' (highlighted with a yellow box), which includes a graduation cap icon, the text 'MPN for Subsidized/Unsubsidized Loans', and a description: 'Use this MPN for Direct Subsidized Loans and Direct Unsubsidized Loans available to eligible undergraduate students. [Learn More](#)'. To the right of this option is a blue 'Log In To Start' button (highlighted with a yellow box) and a 'View Demo' link. The second option is partially visible on the right.

- For the Entrance Counseling click on the blue “Log in to Start” box that is next to the “I am an Undergraduate Student” section

The screenshot shows the 'Select Your Student Status to Begin' section. It includes a heading, a paragraph about school requirements, and a link to download the 'Entrance Counseling PDF'. Below this is a grid with two main options. The first option is 'I am an Undergraduate Student' (highlighted with a yellow box), which includes a graduation cap icon, the text 'Entrance counseling for undergraduate students is required if you have not previously received a Direct Subsidized Loan or a Direct Unsubsidized Loan.', and a description: 'You're an undergraduate student if you are enrolled in an undergraduate course'. To the right of this option is a blue 'Log in to Start' button (highlighted with a yellow box) and a 'View Demo' link.

Understanding Financial Aid & Your Financial Aid Plan

Financial Aid Basics

Course Selection

- 💰 You can only receive financial aid for courses that apply to your **program of study**. If you are taking courses outside the requirements of your degree program, these hours are NOT eligible for state or federal aid. To know if courses apply to your program of study **run a degree evaluation** in your MyCorning.
- 💰 Repeating courses previously passed can result in an adjustment of your financial aid.

Enrollment Status & Attendance

- 💰 **Your enrollment status for state and federal aid is official at the end of the third week of the semester.** Reduction in enrollment hours after the third week of classes is the only status change processed for financial aid purposes. Reductions in enrollment status could reduce your aid eligibility even after aid has been released.
- 💰 You may be asked to verify your attendance prior to receiving any cash disbursements if your enrollment status is in question. Your financial aid may be revised or cancelled if your attendance cannot be verified.
- 💰 You **must attend** more than 60% of the entire semester to earn the federal aid you have been awarded. If you withdraw from the College prior to this point in the semester, we may have to revise your aid which could result in you owing funds back to the College.
- 💰 Failure to earn **any** passing grades in a semester may result in your having to verify your attendance past the 60% point of the term. The inability to document your attendance past this point may result in your aid being revised for that semester.

Academic Progress

- 💰 To continue receiving state and federal aid, you **must meet academic progress** requirements at the end of each semester as outlined in the College Catalog. Failure to make academic progress may make you ineligible for aid in future semesters.

Other Types of Aid

- 💰 Financial aid received from private scholarships or grants (i.e. EIP, WIA, ACCESS, TAA and TRA) may affect your eligibility for federal and state aid. Notify this office if you expect to receive any other educational assistance to avoid any late adjustments to your aid package.

All financial aid is contingent on full federal and state funding.

Frequently Asked Questions

Q: How will the Financial Aid Office contact me if there is a problem with my financial aid?

A: If the financial aid office needs additional information or if there is a problem with your financial aid they will contact you via U.S. Postal Mail or your MyCorning email. Please be sure you have a correct mailing address on file with the college and check your MyCorning email often.

Q: Will dropping courses or withdrawing from college affect my financial aid?

A: Dropping courses and/or withdrawing from college could affect your financial aid. Anytime a change is made in your registration you should ask the Enrollment Advisement Center how the change will affect your financial aid.

Q: Do I have to apply for financial aid every semester?

A: No, you only have to apply for financial aid once every academic year.

Q: Is financial aid unlimited?

A: No. Once you have received the maximum for a particular type of financial aid you will no longer be able to receive that type of aid.

- Pell = 12 full time semesters
- TAP = 6 semesters (at a 2 year school)
- Direct Student Loans for Undergraduate Dependent Students = \$31,000
- Direct Student Loans for Undergraduate Independent Students = \$57,500

Q: I was offered student loans, do I have to accept them if I do not need them?

A: No. You should only accept student loans if you need them to help pay for your educational expenses. Remember **student loans must be repaid.**

Explanation of SUNY Financial Aid Plan

Estimated Cost of Attendance (COA) - The Estimated Cost of Attendance, also known as a financial aid budget, is the amount the college calculates or estimates your educational expenses to be for the enrollment period. This figure is used for determining financial aid.

Direct Costs - Costs that are billed to you and are paid to the college.

Indirect Costs - Estimated additional educational expenses that you may incur during the enrollment period, these costs are not directly billed to you and are not paid to the college.

Net Cost - Net Cost is the difference between the Estimated Cost of Attendance and grants and scholarships awarded. This is not the amount you will owe the college.

Expected Family Contribution (EFC) - The EFC is a measure of your family's financial strength. The EFC is calculated according to a formula established by law and is based on the information reported on the FAFSA. The EFC is a number used to determine your federal student aid eligibility it is **not** the amount of money you or your family will have to pay for college.

Fall 2023 Semester – Important Dates

Classes Begin	8/21/2023
No Classes-Labor Day	9/4/2023
Date of official financial aid enrollment status & end of tuition refund period	9/10/2023
Refund of Excess federal financial aid begins	9/22/2023
No Classes- Break Week	10/9/2023-10/13/2023
Disbursement of excess federal aid due to TAP begins	TBA
No Classes- Thanksgiving Break	11/20/2023-11/24/2023
Last day of classes	12/8/2023
Final examinations	12/11/2023-12/15/2023

Spring 2024 Semester – Important Dates

Classes Begin	1/22/2024
Date of official financial aid enrollment status & end of tuition refund period	2/11/2024
No Classes- Break Week	2/19/2024-2/23/2024
Refund of Excess federal financial aid begins	2/23/2024
No Classes- Spring Break	4/01/2024-4/5/2024
Disbursement of excess federal aid due to TAP begins	TBA
Last day of classes	5/10/2024
Final examinations	5/13/2024-5/17/2024
Commencement	5/18/2024

****Dates subject to change****

For assistance contact:
607-962-9875 or eacenter@corning-cc.edu